

CPU Distributing Inc.'s Return Materials Request Form

Please Read This Document Carefully!

Failure to provide the below requested information or damage to the product may result in additional charges, delay or refusal!

Company: _____ **Customer No:** _____ **Invoice No:** _____

Person Requesting RMA: _____ **Invoice Date:** _____

Phone: _____ **Fax:** _____ **RMA Request Date:** _____

Email: _____ **I prefer to be notified by Fax / Email (Circle one)**

Returning Entire Invoice: Y N **Check One:** Exchange Repair Credit

Quantity	Item Description	Part No.	Serial Number
All 4 Parts of This Section	MUST be filled out completely	Before RMA Request will be	Processed. Thank You!

Reason for Request:

NOTE: Any product found to be defective is returnable **WITHIN 10 days FROM the invoice date**. The product **MUST** be in its original packaging, in its entirety.

PLEASE DO NOT WRITE ON THE PRODUCT / MANUFACTURER'S BOX!

Any product that is found to be defective **AFTER 10 days FROM the invoice date IS COVERED BY** Manufacturer's Warranty and **MUST BE HANDLED** by the manufacturer. Any product determined NOT TO BE defective will be subject to a \$30.00 testing fee. **Any product received incorrectly is returnable WITHIN 10 days of the invoice date**. Any product that is found NOT TO BE resalable will be returned to the customer and the RMA cancelled. All products **MUST** have an RMA number and **MUST** be deemed resalable by CPU Distributing, Inc.

CPU Distributing, Inc. WILL NOT ACCEPT Software or Product As Follows: Any Product that has been opened, previously installed, registered or has had the factory seal broken or re-taped. Emailed Codes Are Also Non-Refundable!

CPU Distributing, Inc. makes no warranties of any kind regarding any product. CPU Distributing, Inc. disclaims all representations and warranties with respect to the products whether expressed or implied, including fitness for a particular application or purpose. CPU Distributing, Inc. ships **ALL** products FOB our dock. Any product damaged in transit **IS NOT** covered by our return policy. Damage claims **MUST** be made directly by the customer to the freight carrier.

Products **MUST** be returned freight prepaid. The **RMA MUST BE** displayed on the shipping label. **DO NOT** write on the box itself!

**RMA Number is valid for 10 days from the date of issuance!
Product must be received at our warehouse within 10 days of RMA Date. Non-defective returns will be subject to a 20% restocking fee!**

Ship the product back in an alternate shipping container to prevent damage to the product or its original packaging.

ALL Returned Merchandise **MUST BE** packed in **ORIGINAL** packing materials with all components and accessories. Any product returned with the RMA number on the product or with an expired or missing RMA number **WILL BE REFUSED**. There **WILL BE** a separate charge for **ALL** items that are damaged or missing.



CPU Distributing, Inc.
6727 Maple Dr.
Humble, Texas 77338

Voice: 281-964-1020
Toll Free: 800-880-4200
Fax: 281-964-1330

For CPU Distributing, Inc. Use Only

RMA: _____ **RMA Valid Thru** _____ **Sales Rep** _____
RMA Issued by: _____ **RMA Issue Date:** _____